

Cheltenham Borough Council Audit, Compliance and Governance Committee

Meeting date: 26 September 2023

Meeting time: 6.00 pm

Meeting venue: Council Chamber - Municipal Offices

Membership:

Councillors Adrian Bamford (Chair), David Willingham (Vice-Chair), Matt Babbage, Graham Beale, Tabi Joy and Paul McCloskey

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Contact: democraticservices@cheltenham.gov.uk

Phone: 01242 264 129

Agenda

1 Apologies

2 Declarations of interest

3 Minutes of the last meeting (Pages 3 - 8)

4 Public and Member Questions

These must be received no later than 12 noon on the seventh working day before the date of the meeting

5 Corporate Risk Register (Pages 9 - 22)

Report of Ann Wolstencroft, Head of Performance, Projects & Risks

6 Audit Findings Report 2021-22 (Pages 23 - 68)

Report of Grant Thornton (external auditors)

7 Internal Audit Monitoring Report (Pages 69 - 94)

Report of Lucy Cater, South West Audit Partnership (SWAP)

8 Counter Fraud and Enforcement Unit Update (Pages 95 - 104)

Report of Emma Cathcart, Counter Fraud and Enforcement Unit

9 Council Tax, Housing Benefit and Council Tax Support Penalty and Prosecution Policy (Pages 105 - 118)

Report of Emma Cathcart, Counter Fraud and Enforcement Unit

10 Statement of Accounts 2022-23 (including letter of representation) (Pages 119 - 126)

Report of Gemma Bell, Head of Finance

(Appendix 1 to follow)

11 Work Programme (Pages 127 - 128)

12 Any other item the chairman determines to be urgent and requires a decision

13 Date of next meeting

29 November 2023